



## School of Spiritual Direction (SSD) Tuition Assistance Application

Name: \_\_\_\_\_ SSD applied for: \_\_\_\_\_  
Month/Year

Please Note: *This application is in addition to your SSD application and paperwork.  
The financial assistance amounts can range from \$100.00 to \$750.00; never to exceed \$750.00 per student.*

Please write and attach a summary letter describing your tuition assistance need. We encourage you to openly share any special circumstances that may be contributing to your need. Please also answer the following question in your letter: What other methods have you attempted to raise funds? (i.e. support raising, savings plan, etc.)

Note: *If you would like to attempt to raise funds through our non-profit organization, NewWay Ministries, donations for tuition can be designated and are tax-deductible. See below for more information.*

### Financial Information

In order to determine financial need we ask that you please provide the following:

- Number of Dependents: \_\_\_\_\_
- Taxable Income from previous year:  
(please attach form 1040 and your W2) \$ \_\_\_\_\_
- Expenses:
  - Average Monthly Living Expenses (i.e. groceries, mortgage, utilities, gas, etc.) \$ \_\_\_\_\_
  - Average Monthly Debt Repayment (car loans, school loans, medical bills, etc.) \$ \_\_\_\_\_

Please note: Credit card debt not to be included; extenuating circumstances can be explained in your summary letter.

### **Statement Regarding Tuition Assistance:**

We are so grateful that God is leading you to attend the School of Spiritual Direction. We want to do our best to ensure that students can attend without it being cost prohibitive. That being said we have very limited resources available to assist students and need to carefully consider how best to allocate those funds.

We ask that:

- 1) You have prayerfully considered that, financially speaking, this is a good time for you to attend the school.
- 2) You have carefully reviewed your finances and you feel that you have been a wise steward of your money.
- 3) You have or will consider other ways to raise/save funds for the school.
- 4) You are mindful of the limited resources and are indeed, in need of financial assistance.

### **Statement of Integrity (please initial):**

           I have read the above statement, carefully reviewed my finances, and prayerfully considered the financial feasibility of attending the school. I believe I qualify to receive financial assistance for the upcoming SSD.

### **Checklist of items necessary to complete your Tuition Assistance Application:**

- Completed SSD application and paperwork (\_\_\_previously submitted)
- Summary letter explaining your financial need
- Copy of 1040
- Copy of W2
- Monthly Expenses completed on first page
- Statement of Integrity (initialed)

Please submit your completed tuition assistance application via email ([andi@newwayministries.org](mailto:andi@newwayministries.org) ) or mail to the address below.

## Information Regarding Raising Support:

Due to our limited resources, we are aware that you may need to raise support to help pay the total cost of the SSD. Please let your donors know this can be a tax deductible donation if made through NewWay Ministries, a non-profit organization. Should your donors decide to go through NewWay Ministries, it is important that you follow these guidelines/recommendations:

1. Give them a pre-addressed envelope to be sent to NewWay Ministries at the address below.
2. Include the following verbiage/form in their envelope:

"I \_\_\_\_\_ am donating \$\_\_\_\_\_ to NewWay Ministries School of Spiritual Direction. While I understand that NewWay Ministries determines the best use of these funds, I would prefer that the donation be applied to the account of \_\_\_\_\_ a \_\_\_\_\_(month/year) School of Spiritual Direction Student.

Signed: \_\_\_\_\_ Date: \_\_\_\_\_"

3. Checks should be made out to NewWay Ministries and mailed (along with above statement) to:

NewWay Ministries  
PO Box 393  
Silverthorne, CO 80498

**This wording is very important to allow the donation to be tax-deductible. Please do not include anything else on the slip of paper but this wording.**

Due to limited staffing, we are only able to provide a periodic 'funds to date' update *at your request* via email. Please email [associate@newwayministries.org](mailto:associate@newwayministries.org) with your name, school applied for and your specific request.